



DELHI TECHNOLOGICAL UNIVERSITY

Established by Govt. of Delhi Vide Act 6 of 2009
Shahabad Daulatpur, Bawana Road, Delhi-110042

F.No. DTU/LIB/Appreciation Awards/2025-26/15 /789,

Dated - 11.12.25

NOTIFICATION

Sub: Guidelines for the Annual Library Appreciation Awards-reg.

The Competent Authority is pleased to approve guidelines for **Annual Library Appreciation Awards**, intended to recognize and reward individuals, who actively utilize or contribute to the library's resources. These guidelines are formulated to ensure a fair, transparent and objective process for identifying and honouring eligible individuals with a certificate.

The library appreciation awards shall be considered annually by a duly constituted committee, which will be responsible for evaluating the application received from the eligible individuals in accordance with the approved guidelines.

1. Annual Library Appreciation Awards-Eligibility Guidelines

The awards are classified into FIVE categories and the guideless of each category are as follows:

(a) Most Active Library User (Student):

A student will be considered eligible if they have issued and returned at least 21 books during the assessment period, in accordance with the library's guidelines, without incurring any fines during the duration of their programme. Certificates will be presented to three students each year based on merit.

(b) Most Active Library User (Faculty):

A faculty member will be considered eligible if they have actively issued and returned at least **21 books** (as per library guidelines) during the assessment period. Certificates will be presented to **three faculty members each year based on merit.**

(c) Top Book Donor:

An individual has donated a significant number of books to the library during the assessment period. The committee will verify the contributions, and certificates will be presented to the **top three donors** annually.

(d) Scholarly Utilization of the Library Resources:

An individual (student or faculty) has spent significant time in the library to read books, publications, academic projects, etc. The award will be given based on the duration of time spent in the library, and certificates will be presented to **three eligible individuals each year.**